PAN Card of Body Corporate
TAIL Card of Body corporate
PAN Card of Authorised Signatory & Two Directors who is in charge of day to day operation
Address Proof of Body Corporate
1. Registered Lease or Sale Agreement
2. Land line Telephone Bill (Note more than 3 months old)
3. Electricity Bill (Not more than 3 months old)
4. Latest Bank Statement (Not more than 3 months old)
Address Proof of Authorised Signatory & Two Directors who is in charge of day to day operation
1. UID/Aadhar
2. Passport with validity
3. Driving License with validity
4. Voter ID
5. Ration Card with validity
6. Registered Lease or Sale Agreement
7. Land line Telephone Bill (Note more than 3 months old)
8. Electricity Bill / Gas Bill (Not more than 3 months old)
9. Indentity Card with Address issued by Central or State Govt.
10. Bank Statement / Passbook (Not more than 3 months old)
Bank Proof of Body Corporate
Pre-printed cheque leaf or cheque leaf with bank statement/passbook
Authorised Signatory List with signature and photograph on the letter head of the Company
Director Identification Number (DIN)
Latest Audited Balance Sheet for the last 2 financial year
Latest Networth Certificate duly certified by the CA
Certificate of Incorporation
MOA & AOA (Investment clause must be mentioned)
Board Resolution to open and operate the trading & demat account (Clearly mention mode of
operation) on the letter head of the company
List of Directors on the letter head of the Company
Form 32 (In case the names of present Directors do not appear on the MOA/AOA)
Latest share holding pattern on the letter head of the Company
All the share holders KRA-KYC and supporting documents (including corporate) whose
percentage of share holding is more than or equal to 25 $\%$
Note:
1. Non Individual KRA-KYC should obtain